SAFETY SERVICES
NOVA SCOTIA

+1 902 454 9621
contact@safetyservicesns.ca
127 Chain Lake Dr, Unit 8
Halifax, NS B3S 1B3

68th Annual General Meeting Minutes
Wednesday, March 25, 2026 at 6pm
The Westen Nova Scotia Hotel, Lunenburg Room

2026 AGM - Attendance

Brad	Doell	Ed	Snow
Carol	Logan	Tony	Fountain
Richard	Carter	Jessica	Dawson
Stephen	Beaton	Michelle	Ball
Deanna	Harnish	Catherine	Williams
Matthew	Duffy	Janet	Hanley
Jason	Slaunwhite	Nichole	Manuel
Andy	Pattison	Sarah	Tracy
Tim	Carroll	Graham	Sweett
Dena	Murphy	Stacey	Scott Nykolyshyn
Caroline	Duchesne	John	McCabe
Craig	Whitehead	Karen	Hughes
Dakota	Francis	Wendy	MacLeod
Leah	Veinot	Susan	Rice
Joe	Treen	Janie	Bogardus
Stephen	Williams	Saage	Wilson

Call to Order
The meeting was called to order by Brad Doell.

Proxy/Quorum
With attendance today, quorum has been reached.

Minutes of the 67th Annual General Meeting
The minutes of the 67th Annual Meeting were approved on a motion by Carol Logan, seconded by Matthew Duffy. Carried.

Business Arising from the 67th AGM Minutes
There was no business arising from the minutes.

New Business Memorandum of Association By-Laws Updated
Updated Bylaws were distributed to voting members 30 days prior to 68th Annual General Meeting. Approved on a motion by Richard Carter, seconded by Andy Pattison. Carried.

Chair's Message (in Annual Report on Website)
Brad Doell presented the Chairs Report as enclosed in the Annual Report. Richard Carter moved acceptance of the report, seconded by Stephen Beaton. Carried.

President & CEOs Report(in Annual Report on Website)
Craig Whitehead presented the President and CEOs report as enclosed in the Annual Report. Matthew Duffy moved acceptance of the report, seconded by Carol Logan. Carried.

Financial Report & Appointment of Auditors
Brad Doell introduced Graham Sweett from Lyle, Tilley & Davidson who presented an overall of the financials as enclosed in the Annual Report and responded to any questions.

Brad asked for a motion to approve Lyle, Tilley & Davidson to continue to conduct our financial audits for 2026/2027. These were accepted on a motion from Richard Carter, seconded by Deanna Harnish. Carried.

Nominations & Elections
Richard Carter, Chair of the Governance/HR sub-committee, presented the slate of directors and officers for 2025/2026.

Richard nominated the following people for a one-year term:

- Dave Carmichael, Michelin Tire North America
- Richard Carter, Domtar
- Brad Doell, Retired
- Matthew Duffy, Mersey's Seafood Ltd
- Carol Logan, Prince George & Cambridge Suites Hotel
- Stephen Beaton, Dalhousie University
- Deanna Harnish, Workers Compensation Board of Nova Scotia

Andy Pattison moved acceptance of the nominations, seconded by Jason Slaunwhite. Carried.

Richard recognized the following directors are serving the second year of their two-year term:

- Jason Slaunwhite, Halifax Regional Municipality
- Andy Pattison, Workers Compensation Board of Nova Scotia

Deanna Harnish moved acceptance of the recognition, seconded by Carol Logan. Carried.

Richard asked for a motion to nominate the following directors for a three year term:

- Tim Carroll, Department of Justice NS/ Atlantic Workplace Investigations & Consulting
- Dena Murphy, Health, Safety & Environment Cananda
- Caroline Duschene, Nova Scotia Liquor Corporation

Matthew Duffy moved acceptance of the nominations, seconded by Andy Pattison. Carried.

Richard recognized the contribution of the outgoing Board Director, Megan Delaney and thanked them for their dedication and support in providing leadership and governance toward a safer Nova Scotia.

Other Business
Carol Logan asked if there were additional business or comments by asking for a motion to adjourn. Richard Carter moved acceptance motion to adjourn, seconded Andy Pattison. Carried.

Adjourn
Brad Doell adjourned the meeting at 6:40 pm.